



HUDDERSFIELD & DISTRICT YOUTH FOOTBALL LEAGUE

RULES 2011 - 2012

NOMENCLATURES AND CONSTITUTION

1. (A) This Competition shall be designated **The Huddersfield and District Junior Football League** and known as The Huddersfield and District RCD Junior Football League and shall consist of not more than 150 Clubs approved by the sanctioning authority.

All such Member Clubs must be affiliated to an affiliated County Football Association and their names and particulars shall be returned annually by the appointed date on the Form 'D' to the West Riding County Football Association. The area covered by the Competition Membership shall be within a 27 mile radius from Huddersfield Town Hall.

This Competition shall apply annually for sanction to the West Riding County Football Association and the constituent teams of Member Clubs may be grouped in Divisions, each not exceeding 14 in number.

Member Clubs shall not enter any of their teams playing in the Competition in any other Competitions (with the exception of F.A & County F.A Competitions) except with the written consent of the Management Committee of the Competition.

The competition will provide 11-a-side football for players who have attained the age of 10 as at midnight 31st August in a playing season and mini-soccer for players who have attained the age of 6 years but not the age of 10 years as at midnight on 31st Aug in a playing season. 9v9 may be provided for players who have attained the age of 10 as at midnight on 31st August. Other formats of youth football as authorised from time to time by the FA are also permitted.

CHARTER STANDARD

All clubs in the League are required to maintain the principles and practices of the FA's Charter Standard Policy

CONDITIONS OF LEAGUE MEMBERSHIP

All clubs must attain Charter Standard status before the start of the playing season with the following exception...

NEW CLUBS

Any new club can enter the League and play for one season without the need to attain Charter Standard status. New clubs wishing to continue membership of the league must prove their commitment to Charter Standard upon applying to enter the league for a second season. New clubs must achieve Charter Standard before applying for a third season's membership.

CONCLUSION

The above means that no new teams will be refused entry and they will have 2 (two) years to achieve Charter Standard. Any club, which fails to maintain their Charter Standard status or fails to uphold the principles of Charter Standard, may be expelled from the League (Subject to Rule 15)

OBJECT

To encourage and assist the formation of Junior Association Football Clubs and to organise such clubs into Leagues for matches and by such means help in the development of character of youth.



ENTRY FEE - SUBSCRIPTIONS - DEPOSIT

2. (A) Applications by Clubs for admission to this Competition must be made, in writing, to the League Secretary by 21st June and must be accompanied by an Entry Fee of £ nil per team which shall be returned in the event of non - election.

At the discretion of a majority of the accredited voting members present applications, of which due notice has been given, may be received at the Annual General Meeting or Special General Meeting. The Entry Fee shall apply.

When Rule 12(B) is applied and a team seeks a transfer, or is compulsorily transferred to another division, no Entry Fee shall be payable.

- (B) The Annual Subscription, which includes Cup Fees, shall be £ 30.00 per team playing 11 a side and £ 15.00 per Team playing Mini-Soccer payable on or before the 20 August in each year.

Any club in default will be fined £5.00 per week or part thereof.

- (C) Each club shall pay a deposit of £ 20.00, which shall be returnable to Clubs on leaving the Competition provided they have fulfilled their fixtures and complied with all orders of the Management Committee.
- (D) A Club shall not participate in this Competition until the Entry Fee, Annual Subscription and Deposit have been paid.
- (E) Clubs must advise annually to the secretary in writing by 16th July of its County Football Association Affiliation Number for the forthcoming Season. Clubs must advise the Secretary in writing, or on the prescribed form: -

Name / Address / Telephone No. of their Secretary.

Full details concerning - Team Managers, Team Colours, Kick-Off times, Grounds, Changing Rooms (which must include adequate toilet, lighting and washing facilities) and be within walking of the ground unless in exceptional circumstances permission to the contrary is granted by the Management Committee

Failure to do so may result in the team being suspended from playing until such details are provided.

Clubs shall pay their Affiliation Fee to the County F.A to which they are attached.

Failure to submit the Club Affiliation No. to the League Secretary by the commencement of the season will result in the club being fined £ 10.00.



OFFICERS

3. The Officers of the League shall be;

The President
Life Members (*Life Member qualification shall be 21 years service to the League*)
Vice - Presidents. Not more than 10 (ten)
Chairman
League Secretary
Treasurer
Fixture Secretary
Assistant Fixture Secretary
Mini Football Fixture Secretary
Registration Secretaries
Child Protection Liaison Officer
Referee Appointment Secretary
Plus 6 (six) others (*Elected from Member Clubs*)
To be elected annually at the Annual General Meeting (N.B. Auditors are not Officers).

Representatives to the following shall also be elected at the Annual General Meeting:

The Huddersfield and District FA
The Huddersfield Referees Association
The Huddersfield FA Referees Committee

MANAGEMENT - NOMINATION - ELECTION

4. (A) The Competition shall be governed in accordance with the Rules and Regulations of the Football Association by a Management Committee comprised of The Officers of the League who shall be elected at the Annual General Meeting.
All participants shall abide by the Football Association Regulations for Safeguarding Children as determined by the Association from time to time.
- (B) Retiring Officers shall be eligible to become candidates for re-election without nomination. All other candidates for election as Officers or Members of the Management Committee shall be nominated to the Secretary in writing, signed by the Secretaries of two Member Clubs, not later than 21 days prior to the Annual General Meeting in each year. Names of the candidates for election shall be circulated with the notice of the Annual General Meeting. In the event of there being no nomination in accordance with foregoing for any office, nominations may be received at the Annual General Meeting.
- (C) The Management Committee shall meet monthly to deal with business as it arises. On receiving a requisition signed by two-thirds of the Members of the Management Committee the Secretary shall convene a meeting of the Committee.

The President shall take the Chair at all meetings, in his absence the Chairman shall Chair the meeting. In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.

- (D) Except where otherwise mentioned all communications shall be addressed to the League Secretary who shall conduct the correspondence of the competition and keep a record of its proceedings
- (E) All communications received from Clubs must be conducted through their nominated Officers.



POWERS OF MANAGEMENT

5. (A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary.

The President, Chairman & Secretary shall be ex-officio members of all League Committees.

- (B) Subject to the permission of the West Riding County F.A having been obtained the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each club (including any club which may have withdrawn during the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season. (See Rule 6(e)).
- (C) Each Member of the Management Committee shall have the right to attend and vote at all Management Committee Meetings and have one vote thereat, but no Member shall be allowed to vote on any matters directly appertaining to such Member or to the Club so represented or where there may be a conflict of interest. (This shall apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.

- (D) The Management Committee shall have the powers to apply, act upon and enforce the Rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any not provided for in the Rules.

With the exception of Rules 5(i), 6(h), 10(a), 11 and 19 for any breaches of Rule a formal written charge must be issued. The respondent shall be given seven days from the date of the notice to reply to the charge and given the opportunity to:

- (1) Accept or deny the charge
- (2) Submit in writing a case of mitigation, or
- (3) Put their case before the Management Committee

All breaches of the Laws of the Game, Rules and Regulations of The Football Association shall be dealt with in accordance with F.A. Rules by the appropriate Association.

With the exception of Clubs playing at Step 7 of the Football Pyramid and the FA Women's Premier League, the maximum fine permitted for any breach of a Competition rule is £250 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

- (E) All decisions of the Management Committee shall be binding subject to the right of appeal to the Board of Appeal in accordance with Rule 16.

Decisions of the Management Committee must be notified in writing to those concerned within 14 days.

- (F) 5 (five) members of the Management Committee shall constitute a quorum for transactions of business of the Management Committee and 3 (three) Members shall constitute a quorum for transactions of business by any sub-committee of the Competition.



- (G) The Management Committee, as it may deem necessary, shall have the power to fill in an acting capacity, any vacancies that may occur amongst their number.
- (H) A Club having failed to comply with an order or instruction of the Management Committee, or failing to satisfactorily attend to the business and/or the correspondence of the Competition shall be liable to be fined or otherwise penalised at the discretion of the Management Committee.
- (I) All fines and charges shall be paid within 14 days of the date of posting of the written notification. Any Club failing to do so will be fined a maximum of £50. Further failure to pay the fine including the additional sum within 14 days will result in fixtures being withdrawn until such time as the outstanding payments are settled.
- (J) A member of the Management Committee appointed by the Competition to attend a meeting or match may have any expenses incurred refunded by the Competition.
- (K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the competition between the Annual General Meeting or Special General Meeting called to decide the constitution and the commencement of the Competition season.
A club having failed to comply with an order or instruction of the Management Committee within 14 days of the receipt of the notice of such order or within 14 days of an operative date specified in that order, shall not be allowed to play or take part in business of the League until the order has been complied with and a reason for the delay has been furnished to the Secretary, who shall submit it to the Management Committee for their adjudication.
- (L) No participant under the age of 18 can be fined
- (M) Leagues who organise Mini Soccer for teams playing u7 and u8 football may not, with the exception of Rules 6, 110, 14 and 19 fine clubs for breaches of League Rules.
- (N) The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile.



ANNUAL GENERAL MEETING

6. (A) The Annual General Meeting shall be held not later than the 4th (fourth) Tuesday in June in each year. At this meeting the following business shall be transacted provided that at least two-thirds of the Members are present and entitled to vote:-
- (1) To receive & confirm the Minutes of the preceding Annual General Meeting.
 - (2) To consider any business arising therefrom.
 - (3) To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.
 - (4) Election of Clubs to fill vacancies (as recommended by the Management Committee)
 - (5) Constitution of the Competition for ensuing Season
 - (6) Election of Officers and Management Committee.
 - (7) Appointment of Auditors
 - (8) Alterations of Rules, if any (of which notice has been given). Final proposals shall be declared carried if two-thirds of those present and entitled to vote are in favour.
 - (9) Fix the date for commencement and conclusion of season and kick off times applicable to the competitions
 - (10) Other business of which due notice shall have been given and accepted as being relevant to an Annual General Meeting.
- (B) A copy of the duly-audited Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each club at least 14 (fourteen) days prior to the meeting, and to the West Riding County Football Association.
- (C) A signed copy of the duly audited Balance Sheet and Statement of Accounts shall be sent to the West Riding County F.A within 14 days of its adoption by the Annual General Meeting.
- (D) Each Member Club shall be empowered to send 2 (two) delegates to an Annual General Meeting. Each Club shall be entitled to 1 (one) vote only.

Not less than 14 days notice shall be given of any meeting.

- (E) Clubs who have withdrawn their Membership of the Competition during the season being concluded or who are not continuing Membership shall be entitled to attend but shall only vote on matters relating to the season being concluded.
- (F) All voting shall be conducted by a show of Voting Cards unless a ballot be demanded by at least one third of the delegates qualified to vote or the Chairman so decides.
- (G) No individual shall be entitled to vote on behalf of more than one Member Club.
- (H) Any continuing member Club failing to be represented at the Annual General Meeting without satisfactory reason shall be fined £15.00.
- (I) Officers and Management Committee members shall be entitled to attend and vote at an Annual General Meeting.

Failing to be represented at 3 (three) consecutive meetings without satisfactory reasons being given shall be fined an additional £ 25.00 and may be suspended from the league.



STANDING ORDERS

- 1 The proposer and seconder of a motion may speak on the motion when it is made and at the end of the debate to answer those speaking against it before the voting takes place. This will also apply to amendments

Other members may only speak once, unless leave be given by the Chairman having regard to any special circumstances.

- 2 If 'progress' be moved by any member and finding a seconder the motion will be immediately put to the meeting without debate, and if carried will not again be debated until the next meeting, providing notice be given to the secretary for the matter to be placed on the agenda.
- 3 The President of the Competition has the right to attend any meetings held by the Competition or its Sub - Committees, and will be informed of the date and venue.
- 4 The President, Chairman, and Secretary of the Competition will be entitled to sit on any standing or sub - committee and will be informed of the date and venue of such meetings
- 5 The Treasurer shall be entitled to sit on any Committee dealing with the finances of the Competition.
- 6 The decisions of the Management Committee and reports of the various Sub - Committees will be made known to the monthly League meetings.

AGREEMENT TO BE SIGNED

7. The Chairman, Secretary and ~~2~~ (two) responsible adult members of each Club shall complete and sign the following agreement which shall be deposited with the Competition, together with the Application for Membership for the coming season, or upon indicating that the Club intends to compete.

"We, A. of Chairman
And B of Secretary of the
..... Football Club

Have been provided with a copy of the Rules and Regulations of the Huddersfield & District Junior Football League and do hereby agree for and on behalf of the said Club to, if elected or accepted into Membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 16.

Any alteration of the Chairman and / or Secretary on the above agreement must be notified to the County F.A to which the Club is affiliated and to the Secretary of the Competition.



QUALIFICATION OF PLAYERS

8. (A) (i) Contract players, as defined in Football Association Rules, are not permitted in this Competition. A contract player may only play for the club that holds his contract.

It is the responsibility of each Club to ensure that any Player signing a registration form for that Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 12 and over crossing borders including Wales, Scotland and Ireland.

- (ii) No player registered with a F.A. Premier League or Football League Academy will be permitted to play in this Competition. A Player registered with a Centre of Excellence may only play in this Competition subject to the Regulations of the Programme for Excellence.
- (iii) While serving in any branch of Her Majesty's Regular Forces, a player must first obtain the consent of his Association Secretary before signing a registration form to play for a Club.

Any bona-fide member of a club shall be eligible to play for that club in this League (subject to other relevant clauses in these Rules) provided he/she has not, in the current season, played for another Club in the League, or previously registered for another Club in the League.

If he/she has so played or remains on the League register of players, permission for his transfer must be obtained from the Club to which he is attached (see clause K)

- (B) A registered playing member of a Club is one who, being in all other respects eligible, has: Signed a completed Huddersfield & District JFL Registration Form Attached 2 (two) identical passport size photographs and Proof of age (Birth Certificate or other satisfactory proof)

The above documents shall be forwarded to the appropriate Section Registration Secretary.

**NO PLAYER SHALL PLAY IN A MATCH UNTIL HIS CLUB RECEIVES HIS APPROVED REGISTRATION CARD, FROM THE REGISTRATION SECRETARY.
NO PLAYER SHALL BE ALLOWED TO PLAY, IN ANY MATCH, IF THEIR REGISTRATION CARD IS NOT, OR CANNOT, BE PRODUCED BEFORE THE MATCH COMMENCES.**

Any player(s) taking part in a League or Cup Match, whose registration I.D card was not available for inspection before the game commenced, will be deemed ineligible and the club shall be penalised in accordance with Rule 8(O)

A Birth Certificate or other satisfactory proof of age must be attached unless the player was registered with this League in the previous season.

One photograph will be kept with the registration form; the other will be placed with the remainder of the team registrations and returned to the Team Manager.

The set of team registrations and photographs must be made available to the opposing team prior to the commencement of the game so that players can be checked for eligibility.

Failure to do so will result in a fine of £ 10.00 being levied on the offending club. The opposing team manager must submit a written report to the League Secretary within 3 (three) days.



Any player found to have made a false declaration will be suspended for such a period as the Management Committee may decide.

No Team shall be allowed to register more than 20 (Twenty) players.

Teams who having registered the maximum of 20 players, wishing to register any additional player(s), must first de-register player(s), so as to keep within the maximum of 20 players.

Any player(s) so de-registered, providing they have fulfilled all their obligations to that Club, shall become free to register with any other Club without the need for a Transfer.

Registrations by telephone are not permitted.

Players Registration Forms must be in the hands of the Section Registration Secretary a minimum of 7 (seven) days before the first match of the season.

Subsequent registrations will not be accepted after 9pm Friday prior to the Sunday games.

All clubs must include a stamped addressed envelope when sending Registration Form(s) to the Section Registration Secretary.

Failure to do so will result in a minimum charge of £2.00.

It is the clubs responsibility to ensure their registrations are in order.

The Section Registration Secretary has the right to return any form not fully completed or if the photographs are unacceptable.

No player shall be registered after the 18th February

Draft



THE QUALIFICATION DATES FOR THE COMPETITION SHALL BE;

Mini-Soccer

To play in a KO Cup games or a game where points are awarded, or results published, a player must have achieved the age of 8 on or before 31st August

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| Under 7 | The player must have attained the age of 6 as at midnight on 31 st August in the playing season but must be under the age of 7 as at midnight on 31 st August in the playing season. |
| Under 8 | The player must be under the age of 8 as at midnight on 31 st August in the playing season |
| Under 9 | The player must be under the age of 9 as at midnight on 31 st August in the playing season |
| Under 10 | The player must be under the age of 10 as at midnight on 31 st August in the playing season |

In accordance with the foregoing qualifications a player in the above age ranges must not play in a match where any other player is older or younger by 2 years or more.

Youth Football

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| Under 11 | The player must have attained the age of 10 but must be under the age of 11 by midnight on 31 st August in the playing season. |
| Under 12 | The player must be under the age of 12 as at midnight on 31 st August in the playing season |
| Under 13 | The player must be under the age of 13 as at midnight on 31 st August in the playing season |
| Under 14 | The player must be under the age of 14 as at midnight on 31 st August in the playing season |
| Under 15 | The player must be under the age of 15 as at midnight on 31 st August in the playing season |
| Under 16 | The player must be under the age of 16 as at midnight on 31 st August in the playing season |
| Under 17 | The player must be under the age of 17 as at midnight on 31 st August in the playing season |
| Under 18 | The player must be under the age of 18 as at midnight on 31 st August in the playing season |

In accordance with the foregoing qualifications a player under the age of 15 as at midnight on 31st August in the playing season must not play in a match where any other player is older or younger by 2 years or more.

(The above qualification dates are subject to the provisions contained in FA Rule C.4(a)(v) and (vi)

Each age group may be divided into Sections or Divisions of not more than 14 (fourteen) Teams.

The format of the League Programme and Cup Competitions shall be determined by the Management Committee [subject to clauses (A) & (B)]



Late entries shall only be considered if there is a withdrawal or vacancy in their particular age group. No team shall be allowed to play its first League Game after the third Sunday of the season.

- (D) A player having taken part in matches for any Club affiliated to any County Football Association shall not be allowed to join, be transferred to, or sign for a Club in the Competition without first proving to the officials of the intended Club that the player has discharged all reasonable financial liabilities to the previous Club or Clubs, and a Club official may not accept such player's signature without first ascertaining whether such claims have been discharged to the satisfaction of the Club, or Clubs, for which the player has played.
- (E) Registration forms shall be obtained from the registration Secretary.
- (F) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one club, priority of registration shall decide for which club the player shall be registered. The Registration Secretary shall notify the club last applying to register the player of the fact of the previous registration.

- (G) It shall be deemed misconduct for a player to:
 - (i) Play for more than one Club in the League in the same season without First being transferred
 - (ii) Having signed for one Club in the Competition, sign for another Club in the Competition in that season except for the purpose of a transfer.
 - (iii) Submit a signed registration form for registration that the player had wilfully neglected to accurately or fully complete.
- (H)
 - (i) The Management Committee shall have power to accept the registration of any player.
 - (ii) The Management Committee shall have the power to refuse, cancel or suspend the registration of any player at their discretion who has been charged and found guilty of registration irregularities. (Subject to Rule 16)
 - (iii) The Management Committee shall have power to make application to refuse or cancel the registration of any player charged and found guilty of undesirable conduct (subject to rule 16).
Undesirable conduct shall mean an incident of repeated conduct, which may deter a participant from being involved in this Competition. Application should be made to the Parent County of the Club the player is registered with.

(Note: Action under Clause (iii) shall not be taken against a player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the player bringing the Competition into disrepute and will in any case be subject to an appeal to the Football Association) For the purpose of this rule, bringing the game into disrepute can only be considered where a player has received in excess of 112 days suspension, or 10 matches in match based discipline, in a period of two years or less from the date of the first offence.

No player shall be registered with more than one club in the League in any one season without first obtaining a transfer. (Subject to rule 8B)



- (I) Subject to The Football Association Rules dealing with players without a written contract when a player desires a transfer, the club the player wishes to transfer to shall submit a transfer form to the Registration Secretary accompanied by a fee of £5.00. Such transfer shall be referred by the Registration Secretary to the Club for which the player is registered. Should this Club object to the transfer it should state its objections in writing to the Registration Secretary and to the player concerned within seven days of receipt of the transfer form. Upon receipt of the Club's consent, or upon its failure to give written objection within seven days, the Registration Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 7 (seven) days after receipt of such transfer

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

- (J) A player may not be registered for a Club nor transferred to another Club in the competition after 28th February except by special permission of the Management Committee.
- (K) A Club shall keep a list of the players it registers and a record of the games in which they have played, and shall produce such records upon demand by the Management Committee.

In the event a Club has more than one team in an age group, each team must be clearly identifiable but not designated "A" and "B" or 1st and 2nd. In such cases, players will be registered for one team only. A player so registered will be allowed to play for his Club in a younger or older age group within the provisions of Rule 8(B)

- (L) A register containing the names of all players registered for each Club, with the date of registration, shall be kept by the Registration Secretary and shall be open to inspection of any duly appointed Member Club representative at all Management Committee Meetings or at other times mutually arranged with the Registration Secretary. Registrations are valid for one season only.
- (M) In the case of a Club operating more than one team in any age, once a player has played 3 (three times) for either the A team or B team they will be classed as an A or B team player.

No more than 3 (three) players who have played 3 (three) or more games with the A team shall play in the B team and no more than 3 (three) players who have played 3 (three) or more games with the B team shall play in the A team in that age group without the permission of the Management Committee.

In the case of a club having 2 (TWO) teams in the **SAME DIVISION**, No interchanging of players shall take place.

- (O) (i) Any team playing an unregistered or otherwise ineligible player shall have the points gained in the match (even if the game is abandoned before full-time is reached), deducted from its total and shall be fined a minimum of £ 10.00 for each offending player, subject to a maximum fine of £ 50.00, and otherwise dealt with at the discretion of the Management Committee.
- (ii) In addition the team may have points deducted from its total at the discretion of the Management Committee and may be dealt with in any further manner which is thought to be fit.
- (iii) The Management Committee may, at its discretion, award the points available in the match in question to the opponents, subject to the match not being ordered to be replayed.



- (P) (i) Priority must be given at all times to school and school organisations activities. Postponements under this rule will only be considered if the Club are unable to field a team as a direct result of their player's involvement in schools activities.

Clubs wishing to apply for a postponement must forward their request, in writing, (Giving a minimum of 28 days notice) to the League Secretary together with the following details:-

- (1) Proof that the players in question have been selected for a school event
- (2) Evidence that loss of the players in question would prevent the club fielding a team

A club requesting postponement due to a District Representative game must have a minimum of 2 (two) players involved in the squad
Any Club found to have made a false statement under this rule will be dealt with by the Management Committee.

(Note: For players under the age of 18 the provisions contained in the Football Association Rules will apply)

CLUB COLOURS - CLUB NAME

9. (A) Every Club must register its colours with the Competition who shall decide as to their suitability.

Goalkeepers must wear colours which distinguish them from other players and the referee.

No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any team not being able to play in its normal colours as registered with the Competition shall notify the colours in which it will play to its opponents at least 3 (three) days before the match.

If, in the opinion of the referee, two Clubs have the same or similar colours, the home team shall change.

For Play-Offs, Semi-Finals and Finals in the case of a colour clash both teams shall change.

Any team not having a change of colours or delaying the kick-off by not having a change shall be fined at the discretion of the Management Committee.

The Secretary of the League may request shirts to be submitted if complaints are received as to lack of distinguishing colours or numbers and the Management Committee may refuse to permit any shirts or shorts as they think fit. Shirts must be numbered. Also due to the number of teams that have shirts with squad numbers, all numbers of players participating in any league or cup game must be entered on match report forms.

- (B) Any Club wishing to change its name and / or colours whilst members of this Competition must obtain permission from its affiliated County Association and from the Management Committee.



PLAYING SEASON - CONDITIONS OF PLAY TIMES OF KICK-OFF - POSTPONEMENTS - SUBSTITUTES

10. (A) The Annual General Meeting shall determine the commencing and concluding dates of the season which shall be in accordance with F.A Rules.
Original fixtures arranged by the Fixture Secretary, or at a meeting specially convened for that purpose, to be held no later than 7 days prior to the last day of the season, must not be arranged for a date later than 7 days preceding the concluding date determined by the Annual General Meeting.
- (B) All matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or, for Mini-Soccer, the Laws of Mini- Soccer as set down by The Football Association.

The use of FA approved artificial pitches is allowed. Clubs using artificial pitches MUST inform visiting opponents at least 6(six) days prior to the game.

Clubs must take all reasonable precautions to keep their grounds in a playable condition. All matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home team a match has to be replayed, the Management Committee shall have the power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for matches in the Competition and to order the Club concerned to play its fixtures on another ground.

All matches shall have a duration as set out below, unless a shorter time is mutually arranged by the two captains in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves.

For Mini-Soccer – The maximum duration of play shall be two halves of 20 minutes each way. The maximum playing time in any one day for under 7 and under 8 age groups is 40 minutes and for under 9 and under 10 age groups is 60 minutes.

For Youth Football – The duration of play shall be as follows unless it is mutually agreed by all parties to reduce the time. For under 11 and under 12, 30 minutes each half; for under 13 and under 14, 35 minutes each half and under 15 and under 16, 40 minutes each half; under 17 and under 18, 45 minutes each half.

The minimum time for any game will not be less than 20 minutes each half for players in the under 14 age group and below 25 minutes each half for all other age groups.

No player under the age of 17 as at midnight on 31st August in any season shall be permitted to play more than one game or, in the event the competition allows the playing of a double-header, i.e: two separate matches, 100 minutes per day in this competition.

The times of kick-off shall be fixed by the Annual General Meeting or the Management Committee. Any Club failing to commence at the appointed time may be dealt with as the Management Committee may determine.

Time for Kick-offs shall be 2.00 pm or before as mutually agreed or otherwise arranged by the Fixture Secretary.

Under 16 / 17 / 18 games are strictly 2.00 pm kick-off. Any other arrangements must receive approval of the Management Committee.



All evening games shall kick off at 6.30pm unless otherwise agreed between the two teams and the Fixture Secretary.

Referees must order matches to commence at the appointed time and must report all late starts to the League Secretary within 4 (four) days and advise the offending team official of his intention to do so.

The Management Committee shall fine any club found guilty a minimum of £ 5.00

The home team must provide at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable.

The recommended size of football to be used:

For under 7, 8 and 9 age categories; size 3

For under 10, 11, 12, 13 and 14 age groups; size 4

For all other age groups; size 5

Goal nets must be used.

- (C) Except by permission of the Management Committee all matches must be played on the dates originally fixed but priority shall be given to The Football Association and all relevant County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the Fixture Secretary.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days notice of the match (unless otherwise mutually agreed).

- (D) The Secretary of the Home Club must give notice of full particulars of the location of, and access to, the ground and time of kick-off to the referee (and referee assistants) and the Secretary or Team Manager of the opposing Club at least 4 clear days prior to the playing of the match.

If contact is not made then the details shown in the handbook will be applied

It is the responsibility of both competing clubs to inform the referee of the precise details of the competition rules, including kick-off time, duration of match and whether extra time and / or penalties are to be played.

- (E) A minimum of 7 (seven) players from each team must be on the field of play at the commencement of the game one of whom must be a goalkeeper.
- (F) (i) Home and away matches shall be played. In the event of a club failing to keep its engagement the Management Committee shall have the power to inflict a fine, deduct points from the defaulting Club, order the defaulting Club pay any expenses incurred by the opponents or otherwise deal with the except award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a match to be played on a neutral ground or on the opponent's ground if they are satisfied that such action is warranted by the circumstances.
- (ii) Any Club with more than one team in the Competition shall always fulfil its fixture, within the Competition, in the following order of precedence: - First Team, Reserve Team, A Team. Clubs in breach of this requirement shall be fined or otherwise dealt with by the Management Committee.



- (iii) Any Club unable to fulfil a fixture must, without delay, give notice to the Fixture Secretary, the Secretary of the opposing club and Match Officials. Any club failing to comply shall be dealt with by the Management Committee who may inflict a fine.
NOTE...Games can only be postponed in accordance with the Rules.
- (iv) In the event of a match not being played or abandoned owing to causes over which neither Club has control, it shall be played in its entirety on a date to be mutually agreed by the two clubs and approved by the Management Committee. Failing such agreement and notification to the Fixtures Secretary the Management Committee shall have power to order the match to be played on a named date or on or before a given date.
- (v) The Management Committee shall review all matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall be empowered to take what action they may deem necessary. In cases where a match is abandoned owing to the conduct of both teams or their Club members, the Management Committee shall rule all points for the match as void. No fine(s) can be applied by the Management Committee for an abandoned match.

Any club not fulfilling its fixtures in accordance with these rules shall forfeit the match and be fined a minimum of £ 10.00.

- (G) A Club may at its discretion and in accordance with the Laws of the Game use 3 substitute players in any match in this Competition who may be selected from 3 players.

For Mini-Soccer – any number of substitutions may be used at any time with the permission of the referee. Entry onto the field of play will only be allowed during a stoppage in play. A player who has been replaced may return to the play as a substitute for another player.

A Team must not have a squad greater than double the size of its team in any age group.

For Youth Football – for teams in the under 16 age group and below, a player who has been substituted himself becomes a substitute and may replace another player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

The referee shall be informed of the names of the substitutes before the start of the match.

A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 8 of this Competition.

- (H) The Half - Time interval shall be of 5 minutes duration, but it shall not exceed 15 minutes. The Half - Time interval may only be altered with the consent of the referee.



GROUNDS

- (A) All grounds shall be marked out as per F.A. Laws of the Game (Law 1 - Field of Play). See modifications to the Laws regarding players of school age, & Mini - Soccer Minimum playing area in this League shall be 100 yds long by 50 yds wide. Reduced playing areas, goalposts, balls etc, are not permitted in the U13 - U18 sections without Management Committee approval.
The minimum size of goalposts for any under 11 / 12 game shall be 7 yards by 7 feet. Failure to comply with Law 1 (Field of Play) will result in a minimum fine of £ 5.00. Clubs protesting against ground measurements, height of goalposts etc., must protest in writing to the referee before the commencement of the game (subject to Rule 15)
- (B) All clubs participating in this League shall, if called upon, place their grounds and changing facilities at the disposal of the League for at least one match per season.
- (C) All Clubs must take necessary precautions to keep their grounds in a playable condition. All matches shall be played on grounds deemed suitable by the Management Committee. If through the fault of there home team a match has to be replayed, the Management Committee shall have the power to order the venue to be changed.
- (D) Corner flags, Goal Nets (suitably pegged) and Referees Assistants Flags must be provided by the Home Team for use in all matches. The referee or opposing team official shall report any offending club to the League Secretary within 3 (three) days & advise the offending team official of his intention to do so.
Reported clubs will be fined a minimum of £5.00 for each offence.

MANAGEMENT & CONDUCT OF CLUBS - CARE OF JUNIOR PLAYERS

- (A) Each Club in the League shall be controlled and directed by an adult (18 years or over) or be under the control and direction of a Committee presided over by an adult, who shall be responsible to the League for the management of the Clubs compliance with these Rules and the general well being of the members of the club. If requested by the Management Committee the club shall provide such information concerning its constitution as shall be required.
- (B) Each club, League or Association that has teams affiliated to the West Riding County F.A and operating in age limit football (under 18 years of age) shall ensure that each person connected with the team (e.g. Secretaries, Managers, Coaches, Trainers, volunteers) is in possession of a valid Parent County F.A. Child Protection Identity Card issued by its Association. This card is to be carried at all times when involved with the children and must be produced, on demand, to County F.A. Council Members and or League Committee Officials where League Rules so state.
The issuing of a Child Protection ID Card will be conditional on the Association receiving a positive and valid decision from an Enhanced Criminal Records Bureau Application (CRB check) made through the FA CRB Unit, via its Parent County Association. The cost of this will be borne by the individual person requiring the certificate.
Clubs failing to comply with this section of the rule **will have their affiliation suspended** and will be subject to a fine not exceeding £50 for each person who is in breach of this requirement.
The home team official shall be responsible for ensuring that proper arrangements are made for the reception / dressing room accommodation of the players and referee.
Any team failing to have an adult in attendance as detailed above at a match shall be fined a minimum of £ 10.00 for each offence, will forfeit the points and the game shall not be played.



REPORTING RESULTS

11. (A) The Home club, in games from U9 to U18, shall Telephone or Email the result and goal scorers in each match to the Results Co-ordinator as soon as possible but no later than 6pm for Sunday games. Results of evening games as soon as possible. Under 9 & under 10 to Mini Soccer Results Coordinator Under 11 to under 18 to the Junior Results Co-ordinator.

In the event of a match being cancelled or postponed the home club shall report the same to the Result Co-ordinator by telephone as above.

Failure to do any of the above shall result in the offending team(s) being fined £ 5.00.

- (B) Each Club must send to the appropriate Section Registration Secretary, a copy of the opponents Result Form (completed in accordance with Rule 10(C) together with a copy of their own Result Form completed as follows...

On the Form provided Each Club must send to the appropriate section registration Secretary, the result of each game, the Full Names (Block Capitals) of all their players, the referees mark (appointed or agreed substitute) signed by a responsible member of the Club.

Also on the Match Report Form each Club should award a mark for Sportsmanship. This mark will not only be awarded for the Sportsmanship of the players, but also for the Sportsmanship of Spectators and Club Officials. Marks to be given out of 10.

If a mark below 5 is given a letter must be sent accompanying the match report stating the reason for the low mark. Three low marks below 5 may result in the offending team being asked to explain why to the Management Committee who may fine or deduct points as they see fit.

The Management Committee shall have the power to take such action as they deem suitable against a Club or individual who submit a Form that is incorrect.

NB. In cases where no indication is given that a substitute has played it will be deemed that he did not play.

The match report for Sunday games must arrive by the following Wednesday, a Fine of £5.00 shall be imposed on all late match reports unless postmarked Monday with a First class stamp.

There will be an additional £7.50 Fine on any Match Report not received within 7 (seven) days of the game.

The Management Committee may impose a further Fine for every subsequent 7 day period or part thereof until the Match report form is received.

A Fine of £5.00 shall be imposed on the offending Club for an Incorrect or Incomplete Match Report Form.

- (C) Before the game commences each Team shall complete the Match Report Form (Listing Match, Players, Substitutes) copies of which Must be handed to the Referee and opposing Team Manager.

Clubs failing to do this shall be liable to a Fine not exceeding £10.00

- (D) Leagues are permitted to collect but not to publish results for the fixtures they organise for u7 and u8 mini-soccer. They may require a Club to confirm that a set fixture has been played. A maximum fine of £5 may be imposed for any breach of this rule.



DETERMINING CHAMPIONSHIP

12. (A) Team rankings within the Competition will be decided by points with 3 points to be awarded for a win and 1 point for a drawn match. The teams gaining the highest number of points in their respective Divisions at the conclusion shall be adjudged the winners. Matches must not be played for double points.
In Mini-Soccer points can only be awarded for under 9 & under 10 competitions.

In the event of two or more teams being equal on points, team rankings shall be decided by a play-off. (all play-off matches resulting in a draw even after 10 minutes each way extra time will be decided by penalty kicks as per F.I.F.A rules).

The game shall be played under conditions arranged by the Management Committee.

- (B) Promotion and Relegation shall be decided by the Management Committee at the closing date meeting. (N.B. Due to the high number of teams dropping out and entering the League each season, Promotion and Relegation issues can only be decided once the structure of the new season has been determined)
- (C) In the event of a Team not completing its fixtures for the season all points obtained by or recorded against such defaulting Team may be expunged from the League Table at the discretion of the Management Committee.
- (D) Should any of the leading teams in any division have another team from the same club in the next higher division, promotion shall fall, at the discretion of the Management Committee, to the next highest team or teams in the division concerned.

REFEREES

13. (A) Registered Referees (and Assistant Referees where approved by the FA or County FA) for all matches shall be appointed in a manner approved by the Management Committee and by the sanctioning Association(s).
- (B) In the event of the non-appearance of the appointed referee, the responsible officials shall agree to a substitute. If agreement cannot be reached the Home club shall have the right to appoint a substitute referee.
If the home club cannot or will not appoint a substitute referee then the visiting team shall have the right to do so. A referee thus appointed shall for that game have the full powers, status and authority of a registered referee.

Any match played under these conditions shall count as a League match. If any match does not take place due to the failure to appoint a substitute referee it will be referred to the League Management Committee for a decision.

Any matters arising out of the interpretation of this rule shall be dealt with by the Management Committee.

- (C) The Management Committee may, if they consider it desirable, or upon application by the two competing Clubs, appoint a Registered Referee to any match.
- (D) The appointed referee shall have the power to decide as to the fitness of the ground in all matches and his decision shall be final subject to, in the case of a ground of a Local Authority or the owners of a ground, the Representative of that body is the sole arbiter and whose decision must be accepted unless the ground is declared fit to play.



- (E) Match Officials appointed under this Rule shall be entitled to charge the following match fees;
Referee
£15.00 for U11 to U14 games and £20.00 for U15 to U18
Assistants Referees shall be paid half the Referees fee
and any other permitted expenses actually incurred, subject to any limits laid down by the sanctioning Association.

The HOME club shall pay the Officials their fees immediately after the match.

Clubs found guilty of neglecting to pay the Match Officials on the day of the match shall be fined £ 6.00.

- (F) In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to travelling expenses paid by the HOME club. Where a match is not played owing to one club being in default, that club shall be ordered to pay the Officials, if they attend the ground, their full fees and expenses.
- (G) A Referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Association with which he or she is registered.
- (H) Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee (officially appointed or otherwise) for each match and the name of the referee and marks awarded shall be submitted to the Competition on the prescribed Form provided. (Marks to be out of 100). Any Club awarding less than 50 marks to a referee must forward a letter of explanation to the appropriate Section Registration Secretary within 3 (three) days of the game being played. Clubs failing to comply with this rule shall be liable to be fined or dealt with as the Management Committee shall determine.
- (I) The Competition shall keep a record of the markings and, on the form provided by the prescribed date each season, shall submit a summary to the Association/County Football Association.

In the event of abandoned matches, the circumstances shall be reported to the League Secretary by the referee. The matter will be dealt with by the Management Committee who shall have the power to impose any penalty they deem necessary.

Players and Officials of the club, or spectators cautioned or sent off the field of play **MUST BE REPORTED** by the referee at once to the WEST RIDING COUNTY F.A.

No referee shall be expected to wait more than 20 (twenty) minutes, except in extreme circumstances. After this period of time a referee shall be free from his obligations to the match, provided that he reports to the League Secretary in writing. The Management Committee shall then deal with the matter as they see fit.



CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF CLUB.

14. (A) After 31st December in the current season a Club intending, or having a provisional intention, to withdraw a team from the competition on completion of its fixtures and fulfilment of all other obligations to the competition must notify the secretary in writing by 31st May each season or be liable to a fine not exceeding £5.00.
- (B) A Club shall not be allowed to withdraw any or all of its teams from the Competition after the arrangement of fixtures for the following season. Any Club infringing this rule shall be liable to a fine not exceeding £5.00 per team and shall also be liable for its share of any call which may be made under rule 5(B).
- (C) The Membership for the coming season having been decided at a Special General Meeting held for that purpose or at the Annual General Meeting, the Competition shall have the right, irrespective of other provisions in this Rule, to refuse to permit a Club to withdraw its team(s) in order to join another Competition and may hold the Club to its engagements.
- (D) In the event of a Member Club which is an un-incorporated association withdrawing and/or disbanding it shall be immediately liable to discharge all its financial and other obligations to the competition.

In the event that any such obligation remains undischarged after a period of twenty-one days then such obligation shall be met by the then current Club Members, excluding those under the statutory school leaving age. Until a member's pro-rata obligation is discharged in full the member shall not be allowed to participate in the competition, which may apply to the Clubs parent County Association for a suspension order.

PROTEST AND COMPLAINTS

15. (A) (i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Management Committee.
- (ii) Objections relative to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the referee before the commencement of the match. Any Club lodging such protest with and not proceeding with it shall be deemed guilty of a breach of this rule and shall be dealt with by the Management Committee.
- (B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged in duplicate with the secretary within 3 days (excluding Sundays) of the match or occurrence to which they refer.
- A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any club involved shall not be present (except as a witness or representative of his club) when such protest or complaint is being determined.

Protests on the grounds of over age or other ineligibility shall specify the name of the offending player or players.

In the case of over age the club protested against shall bring proof of age of the players protested against.



- (C) Any dispute occurring between clubs in the Competition shall be referred for determination by the Management Committee whose decision shall be binding on all parties subject to Rule 16.
- (D) No protest of whatever kind shall be considered by the Management Committee unless the complaining club shall have deposited with the League Secretary a sum of £10.00 which may be forfeited in whole or in part to the funds of the League in the event of the complaining or protesting club losing its case. The Competition shall have power to order the defaulting club or the club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.
- (E) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 (seven) prior to the protest of complaint being heard
 - (i) All parties must have received 7 days notice of the Hearing should they be instructed to attend
 - (ii) Should a club elect to state its case in person then they should forward a deposit of £10.00 and indicate such when forwarding their written response
- (F) When dealing with a protest or complaint the Management Committee shall take into consideration the possession by the protesting or complaining club of any information which, if properly used, might have avoided the protest or complaint.

Any club, player or official wishing to make an appeal against any decision of the League must do so in accordance with the rules of appeal of the County F.A to which they are affiliated. A copy of the appeal must be sent to the League Secretary.

BOARD OF APPEAL

16. Within 14 days of the posting of written notification of any decision of the Management Committee or the competition a Club, Official or Player against whom action is taken may appeal against such decision by lodging particulars in duplicate with the secretary of the relevant County Football Association, including the fee required by the relevant county F.A. for adjudication of a Board of Appeal. The grounds of appeal shall be in accordance with F.A. rules. The Board of Appeal may order the appeal fee to be forfeited and shall decide by whom the costs of the appeal shall be borne. The decision of the Board of Appeal is final and binding on all parties concerned.

No appeal can be lodged against a decision taken at an Annual or Special General Meeting unless this is on the grounds of unconstitutional conduct.



**EXCLUSION OF CLUBS, OR TEAMS
MISCONDUCT OF CLUBS - OFFICIALS - PLAYERS**

17. (A) At the Annual General Meeting, or Special General Meeting called for the purpose in accordance with provisions of Rule 19, Notice of Motion having been duly circulated on the Agenda, the accredited delegates present shall have the power to exclude any club or team from further membership which must be supported by (more than) two-thirds of those present and voting. Voting on this point shall be conducted by ballot.
- (B) At the Annual General Meeting, or at a Special General Meeting called for the purpose, in accordance with the provisions of Rule 19, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club or Team of a Club whose conduct has, in their opinion, been undesirable, which must be supported by (more than) two-thirds of those present and voting. Voting on this point shall be conducted by ballot. A club whose conduct is the subject of the vote being taken shall be excluded from voting.
- (C) Any Official or Member of a Club proved guilty of either a breach of rule, other than field offences, or of inducing or attempting to induce a player or players of another club in the Competition to join them shall be liable to expulsion or such penalty as the General Meeting or Management Committee may decide, and their club shall also be liable to expulsion in accordance with the provisions of clauses (A) & (B) of this rule.

**TROPHY - LEGAL OWNERS - CONDITIONS OF TAKING OVER
AGREEMENT TO BE SIGNED - AWARDS**

18. (A) A cup or trophy presented to a competition shall be vested in the Association sanctioning the competition as trustees.

If a competition is discontinued for any reason, a trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with as the trustees may decide.

The Championship trophies shall be awarded to the winners of each division.

- (B) The following agreement shall be signed on behalf of the winners of the Cups or Trophies.

"We A _____ and B _____, the Chairman and Secretary of _____ FC members of and representing the Club have been declared the winners of _____ Cup or Trophy, and it having been delivered to us by the competition, do hereby on behalf of the Club jointly and severally agree to the return the Cup or Trophy to the Competition Secretary on or before the February Management Meeting in each season.

If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the competition the amount of its current value or the cost of its thorough repair"

The League shall be considered the legal owner of all trophies competed for under its auspices.

Clubs not having returned Trophies by February League Management Meeting to the League Secretary or designated person, shall be Fined £5.00 per Trophy, and the Fine may be doubled for each Seven days or part thereof until returned.



SPECIAL GENERAL MEETINGS

19. Upon receiving a requisition signed by two-thirds of the members of the Clubs in Membership the Secretary shall call a Special General Meeting.

The Management Committee may call a Special General Meeting at any time.

At least 7 (seven) days notice shall be given of either meeting under this Rule, together with an agenda of the business to be transacted at such meeting

Each Full Member Club shall be empowered to send two delegates to all Special General Meetings. Each Club shall be allowed to one vote only.

Any continuing Member Club failing to be represented at a Special General Meeting without satisfactory reason being given may be fined.

Officers and Management Committee members shall be entitled to attend and vote at all Special General Meetings

ALTERATION TO RULES

20. Alterations, for which consent has been given by the sanctioning Association, shall be made to these Rules only at the Annual General Meeting or at a Special General Meeting specially convened for the purpose called in accordance with Rule 19.

Any alteration made during the playing season to the Rule relating to the qualification of players shall not take effect until the following season.

Notice of proposed alterations to be considered at the Annual General Meeting shall be submitted to the League Secretary 21 (twenty-one) days before the date of the Annual General Meeting. The proposals, together with any proposals by the Management Committee shall be circulated to the clubs with notice of the Annual General Meeting at least 14 days before the date of the meeting.

Amendments may be proposed and decided at the Annual General Meeting or Special General Meeting and the final proposals shall be declared carried if two-thirds of those present and entitled to vote are in favour.

A copy of the proposed alterations to Rules to be considered at the Annual General Meeting or Special General Meeting shall be submitted to the sanctioning Football Association 14 days prior to the date of the meeting.

Any alterations or additions decided upon at any meeting shall not become operative until the approval of the West Riding County Football Association has been obtained.



FINANCE

21. (A) The Management Committee shall determine with which bank or other financial institution the funds of the competition will be lodged.
- (B) All expenditure in excess of £50.00 shall be approved by the Management Committee. Cheques shall be signed by at least two officers nominated by the Management Committee.
- (C) The financial year of the competition will end on 31st May in each year.
- (D) The books, or a certified balance sheet, of a competition shall be prepared and shall be audited annually by some suitable person who shall be appointed at the Annual General Meeting.

CUP COMPETITION RULES

- (A) All Teams shall join the competition.
The League Rules shall apply with the following exceptions and additions as listed below;

PLAYERS QUALIFICATIONS.

- (B) All competing players shall comply with the registration rules and must have played at least 2 (two) Huddersfield & District JF LEAGUE GAMES in the current season for that club before the cup-tie.

No player shall be allowed to play for more than one team in any age section.

Any team playing a player who is ineligible shall forfeit the match, even if the match is abandoned before full-time is reached and the defaulting club shall be fined £ 5.00 for each offending player and struck out of the competition.

The referee shall have the power to add any lost time due to accident or other causes. The half time interval shall not exceed 5 minutes except by special permission of the referee.

DRAWN GAMES

- (C) In all cup matches resulting in a draw, 10 (ten) minutes each way extra time shall be played, if at the end of extra time the match is still drawn, then the match shall be decided by the taking of penalty kicks as per F.I.F.A. rules.

VENUES

- (D) Prior to the semi-final ties, the first team drawn shall be the home club. Semi-Finals and Finals shall be played on neutral grounds fixed by the Management Committee and both teams shall provide to the referee a suitable match ball or be liable to a fine of £ 3.00.

The referee must report any offending club to the League Secretary within 4 (four) days and advise the offending team official of his intention to do so.



REFEREE FEES

(E)

The referee's fees for all ties up to the semi-final shall be £15.00 for U11 to U14 games and £20.00 for U15 to U18 games to be paid by the HOME club. In the semi-finals the referees fee shall be £ 15.00 for U11 to U14 games and £ 20.00 for U15 to U18 games and if appointed the Referees Assistants shall be paid half the Referees fee. and any other permitted expenses actually incurred, subject to any limits laid down by the sanctioning Association.

In the semi-finals the two clubs shall share and pay the appointed officials their fees and / or organise a collection with any surplus money being donated to the League Funds.

In the semi-finals failure to pay the officials shall result in a fine of £ 10.00 being levied on the offending club.

In the Finals the Referee and Referees Assistants will be presented with a memento and the Referee £15.00 for U11 to U14 games and £20.00 for U15 to U18 games. Referee's Assistants half Referee's Fee. (Fees paid for by the League)

PROCEEDS

- (F) Cup Final proceeds shall, after payment of all fees, go to League Funds.

MATCH REPORTS

- (G) In games prior to the semi-finals match reports shall be sent by the home team as per rule 11B. In the semi-finals and finals BOTH teams must send in fully completed reports.
- (H) Any matter not covered by the Cup Competition Rules shall be dealt with by the Management Committee.

CUP FINAL MEMENTO'S

- (I) Any Player Sent - off the field of play in any Cup Final shall not be presented with a memento at the conclusion of the Final. Requests for any such memento's withheld, shall be made by the Club's Secretary and these memento's shall be awarded to the Club at the discretion of the Management Committee.
- (J) All Cup Finals shall be played on a date set by the Management Committee.

PENALTIES

- (K) The Management Committee shall have the power to deal with all matters concerning the League which is not provided for in these rules.